

# CONSTITUTION OF THE SOUTHWEST REGIONAL CHAPTER OF THE AMERICAN ASSOCIATION OF PHYSICISTS IN MEDICINE

## Article I

(Name)

The name of this organization shall be the "Southwest Regional Chapter of the American Association of Physicists in Medicine" (SW-AAPM).

## Article II

(Purpose and Jurisdiction)

### **Section 1a.**

The purpose and jurisdiction of this chapter shall be to encourage interest in the field of physics in medicine and biology and to promote and improve the profession of medical physics within the Southwest areas, and to encourage interest and training in medical physics and related fields. It is organized exclusively for charitable, scientific, and educational purposes as defined under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

### **Section 1b.**

No part of the net earnings of the Chapter shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that the Chapter shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth herein. No substantial part of the activities of the Chapter shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Chapter shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the Chapter shall not carry

on any other activities not permitted to be carried on by (a) a corporation exempt from Federal Income Tax under Section 501 (c) (3) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue Law, or (b) a corporation, contributions to which are deductible under Section 170 (c) (2) of the Internal Revenue Code of 1954 or any other corresponding provision of any future United States Internal Revenue Law.

**Section 1c.**

In the event of dissolution of the Chapter, the Executive Board of the Chapter shall pay or make provision for the payment of all the liabilities of the Chapter. The residual assets of the organization will be turned over to one or more organizations which themselves are exempt as organizations described in Section 501 (c) (3) and 170 (c) (2) of the Internal Revenue Code of 1954 or corresponding sections of any prior or future Internal Revenue Code, or to the Federal State, or Local government for exclusive public purpose, as the Executive Board of the Chapter shall determine.

**Section 2.**

The jurisdiction of this chapter shall be confined to the states of: Arkansas, Louisiana, Oklahoma, and Texas. At such time as a majority of the members residing in any of these states may wish to form or be incorporated into a new chapter of the AAPM, the jurisdiction of the Southwest Chapter over that state shall cease.

Article III  
(Chapter Relationship)

**Section 1.**

The chapter shall function under the sponsorship of the American Association of Physicists in Medicine (AAPM).

**Section 2.**

The Constitution, when signed by the duly authorized officers of charter members of the Chapter, and the duly authorized officers of the AAPM, shall admit the Chapter to the Association, and shall obligate the officers of both the Chapter and the Association in accordance with the provisions of both Constitutions.

**Section 3.**

The Chapter shall submit to the Board of Directors of the AAPM, an annual report concerning the activities of the Chapter.

**Section 4.**

The Board of Directors of the AAPM may dissolve the Chapter at its discretion.

Article IV

(Membership)

**Section 1.**

The Chapter shall consist of Members, Associate Members, and Student Members.

**Section 2.**

Members of the Chapter shall be persons who are members of the AAPM.

**Section 3.**

Associate Members of the Chapter shall be Associate Members of the AAPM or other persons interested in the purpose of the Chapter.

**Section 4.**

Student Members shall be Student Members of the AAPM or shall be University Graduate Students, Residents, or Post-Doctoral Fellows certified by their program director to be studying in Medical Physics or a related field.

Article V

(Officers)

**Section 1.**

The elected officers of the Chapter shall be the Past President, President, President-Elect, Secretary, Treasurer, and Representative to the AAPM Board of Directors.

**Section 2.**

The Secretary and Treasurer shall be Associate Members or Members whereas other elected officers shall be Members.

**Section 3.**

Nominations for officers may be made by at least two Members or Associate Members after consent has been obtained from the nominee and must reach the Secretary at least six weeks before the election. The closing date for the receipt of ballots by the Secretary shall be one week before the announcement of results. The Secretary shall report the results of the election one week after the close of the election.

**Section 4.**

Tenure of office shall be two years for the Secretary and Treasurer, one year for the Past President, President, and President-Elect, and three years for the Chapter Representative to the Board of Directors of the AAPM. The officer transition shall occur at the start of the business year.

**Section 5.**

The Executive Board of the Chapter shall consist of the six elected officers. They shall be responsible for the affairs of the Chapter.

**Section 6.**

The President shall preside at all general meetings and Executive Board meetings of the Chapter.

**Section 7.**

The President-Elect shall assume the duties of the President in the absence of the latter, and serve as Program Chair for the Chapter meetings held during their tenure as President-Elect.

**Section 8.**

The Secretary shall be responsible for the records of the Chapter affairs, membership records, and correspondence of the Chapter.

**Section 9.**

The Treasurer shall be responsible for the records of the financial transactions of the Chapter, and shall present a financial report to the Chapter at each Business Meeting.

**Section 10.**

The Representative to the AAPM will represent the Chapter at meetings of the Board of Directors of the AAPM. If this representative is unable to be present at the AAPM Board of Directors sessions, the President of the Chapter shall designate an alternate representative.

**Section 11.**

If any office becomes vacant during the year, elections for the vacancy will be held at the next slated meeting.

Article VI

(Meetings and Dues)

**Section 1.**

The business year of the Chapter will coincide with the calendar year.

**Section 2.**

The business meetings will be held at each annual meeting of the Chapter. The Chapter officers shall designate a committee to plan the annual meeting.

**Section 3.**

The Executive Board shall establish the time and place of regular meetings; special meetings may be held if petitioned by at least 20% of the Chapter Membership.

**Section 4.**

Twenty-five percent of the total membership including two elected officers shall constitute a quorum.

**Section 5.**

Except as provided, the parliamentary procedure of the Chapter shall be governed by "Robert's Rules of Order".

**Section 6.**

The amount of annual dues shall be determined by the majority of the Chapter membership present at the business meetings and will be payable at that time.

**Section 7.**

If dues are unpaid prior to the election, Members and Associate Members shall be disqualified from voting and holding office.

Article VII  
(Amendments)

**Section 1.**

Amendments to this Constitution may be proposed at any meeting with the approval of at least three Members.

**Section 2.**

Amendments will be acted upon only after the Chapter Membership has been notified in writing, by the Secretary.

**Section 3.**

Amendments shall require the approval of two-thirds of the Chapter Membership.